

## Lancaster City Council | Report Cover Sheet

<b>Meeting</b>	Cabinet	<b>Date</b>	6 <sup>th</sup> October 2020			
<b>Title</b>	<p>Covid-19 Pandemic- Policy for decision making and spending delegations within the Budget and Police Framework</p> <p>Award of contract- Purchase a total of x14 Electric vans, to replace the current diesel vehicles within the Repairs and Maintenance Department (x13) and Community Connector Team (x1).</p>					
<b>Report of</b>	Director for Communities and Environment					
<b>Purpose of the Report</b>						
To seek authorisation to complete an award of contract in accordance with the 'Covid-19 Pandemic- Policy for decision making and spending delegations within the Budget and Police Framework'						
<b>Key Decision (Y)</b>	<b>Y</b>	<b>Date of Notice</b>	<b>NA</b>	<b>Exempt (N)</b>	<b>N</b>	

<b>Report Summary</b>
As above

<b>Recommendations of Director for Communities and Environment</b>
That Cabinet authorises officers to complete the award of contract for 14 electric vehicles.

<b>Relationship to Policy Framework</b>	
<p>The Council has a target to become carbon neutral by 2030.</p> <p>As part of the City Council's ongoing Fleet Replacement Programme, a selection of vehicles was identified that could be replaced with an electric alternative, without compromising either operating or service levels.</p> <p>The funding for the additional electric vans was approved in the Council's budget for 2020/21</p>	
<b>Conclusion of Impact Assessment(s), where applicable</b>	
<b>Climate-</b> as outlined	<b>Wellbeing &amp; Social Value-</b> as outlined
<b>Digital</b>	<b>Health &amp; Safety-</b> as outlined
<b>Equality</b>	<b>Community Safety</b>
<b>Details of Consultation</b>	
The purchase of these electric vans in line with the vehicle replacement programme was approved by Full Council as part of the 20/21 budget.	

<b>Legal Implications</b>	
There are no legal implications stemming from this report. Legal Services should be engaged in connection with any contracts arising from the purchase of vehicles.	
<b>Financial Implications</b>	
The general fund capital programme includes £3.595M for the replacement of vehicles throughout the financial year. The vehicles outlined for renewal in this report have returned a successful winning tender of £335,442 against an estimated provision of £352,215 resulting in a budgetary saving of £16,773.	
The ongoing revenue costs (reduced R&M, using electric instead of diesel etc.) have been included in future year projections during the 2020/21 revenue budget process and will be reviewed and monitored as part of future arrangements.	
<b>Other Resource or Risk Implications</b>	
<b>Section 151 Officer's Comments</b>	
The Section 151 Officer has been consulted and has no further comments to add.	
<b>Monitoring Officer's Comments</b>	
The Monitoring Officer has been consulted and has no further comments"	
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<b>Links to Background Papers</b>	
NA	

## 1. Introduction

- 1.1 The Council's approved capital budget for 2020/21 included the purchase of a number of electric vehicles. These were to replace diesel vehicles that were identified through the vehicle replacement programme.
- 1.2 This first batch of replacement is taking place within the context of the climate emergency and the council's ambition to be carbon neutral by 2030. The project focusses on reducing the overall number of vehicles and replacing the ones that remain with cleaner alternatives. With the aim of reducing the Council's CO2 emissions and increasing efficiency.
- 1.3 The 'Covid-19 Pandemic- Policy' for decision making and spending delegations within the Budget and Police Framework' states all decisions on the use of reserves, the

commencement of new capital projects or re-commencement of capital projects halted by the pandemic will require approval of cabinet irrespective of the financial level.

## **2. Proposal**

- 2.1 To delegate officers to complete the award of contract for fourteen electric vans as per the approved 20/21 capital programme. *Full Council 26<sup>th</sup> Feb 2020 – Capital Programme Item no. 137*
- 2.2 Thirteen vans are being procured for our Repair and Maintenance teams. One electric van will be utilized by the community connector team.
- 2.3 Compared with a diesel vehicle the higher purchase cost of the electric vehicle is balanced by the reduced running costs and estimated resale value over the 6 years.
- 2.4 As the project commenced pre- covid19, solutions around charging infrastructure have been developed. Funding for the charge points is included within existing budgets and via an external OLEV grant.

## **3.0 Options and Options Analysis (including risk assessment)**

- 3.1 The options are to either authorise completion of the award of contract or not.
- 3.4 If not approved, it would conflict with the Council's climate change aspirations.

## **4. Officer Preferred Option (and comments)**

- 4.1 The officer preferred option is to authorise officers to award the contract.